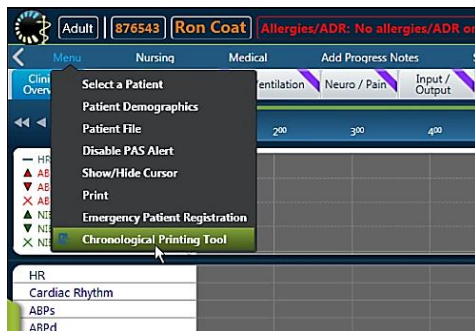


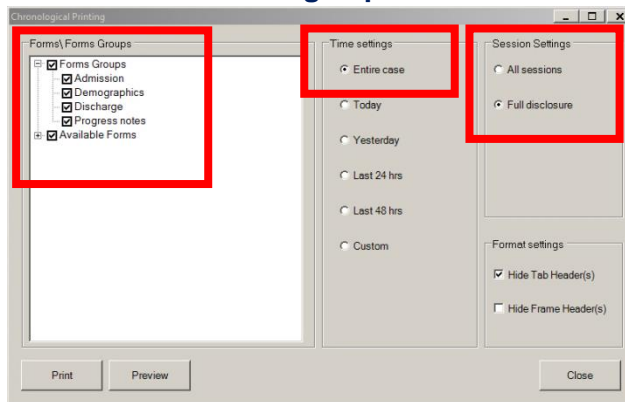
This Quick Reference Guide (QRG) provides you with information about the procedure to follow to print the Coronial Print Bundle

Use the Chronological Printing Tool (CPT) and Print Transfer Bundle to print all required documents for the Coroner

1. Select 'Chronological Printing Tool' from the Menu



2. Select the following to print from the CPT



2.1 Form \ Form Groups

- Form Groups (Admission, Demographics, Discharge, Progress Notes)

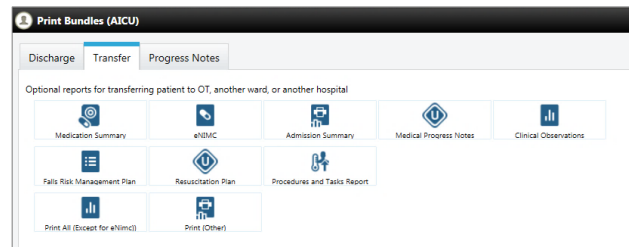
- Available forms (all completed forms will print). A list of forms that have not been completed will pop up.

2.2 Time Settings – select 'Entire Case'

2.3 Session Settings – select 'Full Disclosure'

2.4 Click 'Print' button.

3. Select 'Print' → 'Transfer' print bundle



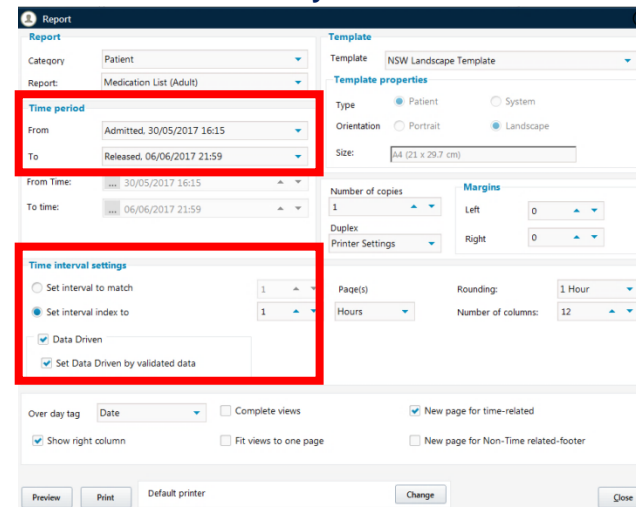
This bundle can be used to print:

3.1 Medication Summary

3.2 Clinical Observations

3.3 Procedures and Task Report

3.1 Medication Summary



- Time Period: Select from 'Admitted' to 'Released'
- Time Interval Settings: Set interval index to 1-hour → select 'Data Driven' and 'Set Data Driven by validated data'
- Click 'Print' button

3.2 Clinical Observations

- This prints from the Clinical Overview and Ventilation Tab (Vital signs, ventilation settings and observations will be captured here)
- Time Period: Select from 'Admitted' to 'Released'
- Time Interval Settings: Set interval index to 1 hour Select 'Data Driven' and 'Set Data Driven by validated data'
- Report can be changed to 'Neurological scores' to print breakdown of all the scores and observations from the 'Neuro' tab

3.3 Procedure and Task Report

- Anything that is populated via a form or orderable is viewable here.
- Time Period: Select from 'Admitted' to 'Released'
- Time Interval Settings: Set interval index to 1-hour → select 'Data Driven' and 'Set Data Driven by validated data'
- Click 'Print' button
- This report includes:
 - Insertion of all Lines / tubes / drains
 - Initiation of timed events
 - Transport within the hospital
 - Clinical events
 - Burns and wound management
 - Patient belongings
 - Nursing management plan
 - Physical restraint order
 - Safety Checklist
 - FASTHUG
 - Scheduled tasks.