



**Health**  
South Eastern Sydney  
Local Health District

TRIM: T18/xxxxxx

**Meeting:** POWH/SSEH Community Advisory Committee  
**Date:** Wednesday 24 January 2018

**Chair:** Mr George Constantin  
**Minutes:** Ms Ildiko Greener

**430pm-6pm: Facilitated Consumer Planning for 2018**  
**Facilitated by Michelle Carvalho-Mora, Project Officer, Strategy and Planning POWH**

**1. Attendance/Apologies**

NAME	AREA	status	NAME	AREA	status
Tobi Wilson	DO POWH	Apology	Tanya Kant	Consumer	Apology
Verity Luckey	DON POWH	Present	Susan Nicholson	consumer	Present
Jennie Barry	DON SSEH	Apology	Ben Steele	Consumer	Present
Belinda Rabet	NM POWH	Present	Ericka Van Aalst	Consumer	Present
George Constantin	Consumer/Chair	Present	Jan Titterton	consumer	Present
Andros Eleftheriou	Consumer	Present	Nava Turner	Consumer/Dep Chair	Present
Keren Hong	Consumer	Present	Leanne Anderson	Consumer	Present
Kathleen Sutherland	Consumer	Present	Harris Mihalidis	Consumer	Present
Ajay Varshney	Consumer	Present	Sue Suchy	Consumer	Present
Jackie Stephenson	Diversity Health	Present			

**2. Minutes**

2.1	Confirmation of minutes	The minutes from November meeting were confirmed as a true and accurate record – by Ajay Varshney & Susan Nicholson.
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**3. Actions/ Plans arising from previous minutes**

Issue	Discussion	Action Required	Who	Due	
3.1	Mixed Gender Report (Monthly)	The mixed gender report was tabled with a decrease noted since the last meeting in mixed gender rooms from 18% to 13%. This will remain on the agenda	Keep on agenda	B Rabet	Next meeting

#### 4. Standing Items

Issue	Discussion	Action Required	Who	Due
4.1 POWH/SSEH update by hospital Executive	<p><b>Prince of Wales Hospital:</b> Ms V Luckey welcomed everyone to the first meeting of 2018. Ms V Luckey advised that the Christmas period was busier than expected, hospital staff managed well.</p> <p>Redevelopment update given: The Redevelopment meetings have recently recommenced for 2018, no new updates to provide.</p> <p><b>Sydney/Sydney Eye Hospital:</b> Nil representation</p>	Noting only		
4.2 Community Advisory Committee members questions	<p>AV – Asked if the hospital is preparing for the Flu season? VL - Advised the committee that preparation has commenced however it will formally commence April/May 2018.</p> <p>EV – Asked if there was any preparation for Australia Day especially in regards to people who will be effected by heat stroke? VL – Advised that there weren't any particular measures in place for Australia Day regarding heat stroke sufferers.</p> <p>EV – Queried if there is any planning taken into consideration of Climate change? VL/BR – no planning is in place for climate change and noted.</p> <p>EV – Still awaiting response on membership for committees with POWH. BR advised that the chairs of each committee should respond directly.</p> <p>SS – Commented on the wheel chair accessibility of public toilets within the new build Bright Alliance and asked that this also be noted for redevelopment purposes. BR – this will be investigated once SS is able to provide more information outside of this meeting. BR to liaise with SS.</p> <p>KH – Questioned why there were unused/unopen rooms/wards in the hospital?</p>	Noting only		

		VL/BR – advised that these beds were not utilised as they were not funded by the Government.			
4.3	Updates from Committee Membership	<p>AE – Provided feedback on SSEH Infection Control committee meeting. Attached to minutes  Discussion held around hand hygiene reports</p> <p>AJ – Will be attending the first meetings for 2018 for Pressure Injury Prevention and Management Committee and POWH Infection Control Committee in February. To provide updates at the next meeting.</p> <p>SN – Provided feedback from the Patient Safety &amp; Quality Committee. Attached to minutes.</p> <p>BS – To provide a copy of the HCNSW Consumer Report to BR.  BS – To provide dates for the 'Patient Experience Symposium'.</p> <p>JT – expressed interest in the Patient Experience Symposium scheduled for 9-10 April 2018 – consumers may be registered to attend for free. Consumers to contact BR if interested.</p>	POWH/SSEH hand hygiene reports to be tabled at next meeting	BR	Next meeting
4.4	Consumer Engagement for Redevelopment working party - update	<p>AV to attend the first Redevelopment working committee meeting scheduled for February 2018.</p> <p>AV provided update regarding the draft charter. Interviews for consumers for the Redevelopment committee to be held 2 February 2018.  GC &amp; NT to be interviewed.</p> <p>AV advised Emergency Department schematics are working on the X-Ray, MRI and USS positions.</p>	Nothing only		

## 5. General Business

Issue	Discussion	Action Required	Who	Due
5.1	Election of chair	B Rabet handed out nomination forms for all members calling for nominations/expressions of interest before 19 February 2018	B Rabet	Feb 18

		formally elected at next meeting		
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**6. New Business without notice**

Issue	Discussion	Action Required	Who	Due
6.1 nil				

The next meeting will be held on Wednesday 28 February 2018 at POWH

There being no further business the meeting closed at 6pm










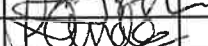
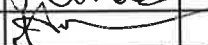
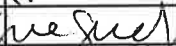

Accepted as a true record: BARBARA CONSTABLE Chair:



Date: 28/2/18

Signature Chair

CAC Community Advisory Committee Meeting  
 Wednesday, 24 January 2018

NAME	Area	Present	Apologies	Not Present
Tobi Wilson	DO POWH			
Verity Luckey	DOR of Nursing			
Belinda Rabet	Nurse Manager			
Jennie Barry	Consumer			
George Constantin	Consumer			
Andros Eleftheriou	Consumer			
Carolyn Smith	Consumer			
Keren Hong	Consumer			
Kathleen Sutherland	Consumer			
Ajay Varshney	Consumer			
Tanya Kant	Consumer			
Susan Nicholson	Consumer			
Erica Van Aalst	Consumer			
Jan Titterton	Consumer			
Nava Turner	Consumer			
Ben Steele	Consumer			
Leanne Anderson	Consumer			
Harris Mihailidis	Consumer			
Sue Suchy	Consumer			
Jackie Stephenson	Diversity Health	