

Minutes of the Board of the South Eastern Sydney Local Health District

Date: Wednesday, 29 June 2022
Time: 4:00pm – 7:00pm
Location: Virtual*/ Sydney Eye Hospital, 8 Macquarie Street, Sydney NSW 2000

Present: Michael Still, Chair
Debra Graves
Allan Spigelman*
Arthur Diakos*
Greg Levenston
Helene Orr
Jan Dudley
John Estell
Jonathon Doy
Elli Baker
Liam Harte*

Ex Officio Invitees: Tobi Wilson, Chief Executive (CE)
Payal Kapoor, Director Finance
Kim Olesen, Executive Director, Operations
Kate Hackett, Director, Nursing and Midwifery Services
Jo Karnaghan, Director, Clinical Governance and Medical Services *
Grant Eruini-Bennett *

Guests: Fiona Fahey, Director, People and Culture
Lisa Altman, Director, Strategy Innovation and Improvement
Anne Milne, Director Corporate and Legal Service (*part meeting*)
A/Prof Chris White, Director for Research (*part meeting*)
Prof Ashish Diwarn, Chair Research Fund Committee (*part meeting*)
Freda Pierce, Manager, Office of the CE
Stephanie Hage, Management Trainee (observer)

Apologies: Nil

Secretariat: Carrie Han, Executive Assistant to the CE / Board Secretary

Focus Area - Presentations

Presentation: **HealthShare NSW**
Guest Presenters: Carmen Rechbauer, CE HealthShare NSW
The Board welcomed the guest presenter.

Ms Rechbauer provided an overview of the role of HealthShare within NSW Health system, services delivered, strategic plan and major reform programs. Discussion was around logistics particularly in relation to new builds, noting feedback and advice is incorporated into solutions.

HealthShare has work underway to review pricing for services delivered. Additionally Health Share will support LHDs in terms of waste management and procurement/supply chain activities to meet legislation requirements.

The Chair and members thanked the presenters.

Resolution: The Board noted the information provided.

Presentation: **Macquarie Street East Precinct & Randwick Healthscope Proposal**
Guest Presenters: Rebecca Wark, CE Health Infrastructure (HI)
Leisa Rathborne, Executive Director, Northern Region
Troy Harvey, Executive Director, Development & Commercial

The Board welcomed the guest presenters.

HI provided a brief overview and updates on Macquarie Street East Precinct (MSEP) and Randwick Healthscope Proposal projects / initiatives. A Strategic Business Case for MSEP is planned for completion by end of the year. The Board briefly discussed options for Sydney / Sydney Eye Hospital.

The HI representatives gave a summary of the NSW Health Commercial and Transactions Framework and the process for commercial partnerships, including governance, Treasury and Investment NSW approvals. The Board briefly discussed Healthscope proposals for services at the Randwick site noting that any expansion of services would be governed by the outlined processes.

The Chair and members thanked the presenters for the presentation and support that HI provides toward major redevelopment projects within the District.

Resolution: The Board noted the information provided.

3. Opening

3.1 Acknowledgement of Country

An acknowledgement of country was shared.

3.2 Present and Apologies

A quorum was present, and the meeting opened at 4:45pm.

3.3 Declaration of Interests

Nil

3.4 Minutes of Previous Meeting

The minutes of the previous meeting were reviewed by the Board.

Resolution: The Board resolved that the minutes of the previous meeting held on 25 May 2022 be signed as a true record of the meeting.

3.5 Actions from previous meeting

Actions around the Exceptional Care Health Lives Strategic Plan 2022-25 and SPHERE have been completed with reports tabled at the Board.

Resolution: The Board noted the information provided.

4 Standing Items

4.1 Board Chair Report

Resolution: The Board noted the Chair's report

4.2 Chief Executive Report

The Chief Executive's Report was tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

4.3 Patient Story

The Patient Story provided by Mental Health Services was tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

5 New Business

5.1 SPHERE – Research Directorate Update

A/Prof Chris White, Director Research provided a presentation and paper around the LHD's agreement with SPHERE. A/Prof White introduced Prof Ashish Diwan, Chair of the Research Fund Committee. The Board discussed the LHD's investment return and noted the conditions to be met prior to SESLHD committing further to the partnership. The Board was advised that recruitment is underway for the position of SPHERE Executive Director.

Resolution: The Board noted the information provided.

Action: Further update to Board in three months or as necessary.

5.2 SESLHD 2022-23 Service Agreement with Ministry of Health

The Director of Finance provided an executive summary of NSW Health budget as well as key features of the SESLHD Service Agreement (SLA) with MoH for FY2022-23. The Director advised the Board of the budget allocation for Activity Growth which includes new efficiency target. The Board discussed the NSW Health budget commitment for additional FTE for the Health workforce.

The Board discussed challenges and opportunities provided by the SLA including KPIs for the LHD. The CE advised endorsement of the SLA is required by 29 July 2022. Detailed analysis by the management team continues and a detailed update will be provided to the July meeting of the Board.

Resolution: The Board noted the information provided.

Action: Further detail, including response to the MoH to be provided to the July 2022 Board meeting.

5.3 SESLHD Strategy - Exceptional Care, Healthier Lives

SESLHD Exceptional Care, Healthier Lives Strategic Plan 2022-25 was tabled for endorsement. The Board congratulated the Strategy, Innovation and Improvement Team.

Resolution: The Board endorsed the strategy.

5.4 Commonwealth Home Support Program - transition out plan

A paper was provided to the Board detailing the transition plan for services previously provided by the LHD. It was noted that every staff member affected has been redeployed. The paper was taken as read.

Resolution: The Board noted the information provided.

5.5 ARIA Outage - external review

A paper was provided to the Board in relation to the St George and Sutherland Hospitals ARIA outage. Terms of Reference for the St George ARIA Outage Expert Advisory Group and External Review of Oncology Information Systems as commissioned by the CE were tabled.

Resolution: The Board noted the information provided and supported the Terms of Reference provided. The Board noted governance will be overseen by the Board Quality and Safety Committee.

5.6 Annual Review of Audit and Risk Committee Charter

The Audit and Risk Committee Charter was provided for endorsement.

Resolution: The Board endorsed the SESLHD Audit and Risk Committee Charter.

5.7 SESLHD Annual Public Meeting 2022

A paper was provided proposing to hold the Annual Public Meeting (APM) in the auditorium at The Royal Hospital for Women, from 3:00 to 4.00 pm on Thursday 8 December 2022.

Resolution: The Board endorsed the venue and date for the APM.

6 Regular Reporting

6.1 Finance Report

The Finance report was tabled in the papers and taken as read.

Resolution: The Board noted the Finance Report

6.2 Operations Report

The Operations report was tabled in the papers and taken as read.

Resolution: The Board noted the Operations Report

6.3 Performance Report

The Performance report was tabled in the papers and taken as read. Meeting elective surgery targets remains challenging for the District, with work underway to identify opportunities for improvement.

Resolution: The Board noted the Performance Report

6.4 Capital Works Report

The Capital Works report was tabled in the papers and taken as read.

Resolution: The Board noted the Capital Works Report.

6.5 Clinical Governance Report

The Clinical Governance Report was tabled in the papers and taken as read.

Resolution: The Board noted the Clinical Governance Report

7 Committees

7.1 Finance and Performance Committee

Minutes of the meeting held on 23 May 2022 were tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

7.2 Quality and Safety Committee

Minutes of the meeting held 12 May 2022 were tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

7.3 Audit and Risk Committee

Minutes of the meeting held 12 April 2022 were tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

Action: SESLHD Board Strategic Community Partnerships Committee workplan and annual report to be tabled at July 2022 Board meeting.

8 Matters for Noting

8.1 Correspondence Register

Resolution: The Board noted the information provided.

Action: A response from the Board Chair will be provided to the Secretary NSW Health in relation to the Board's responsibility for oversight of LHD performance.

9 Meeting Finalisation

9.1 Business Without Notice

There was no further business raised.

9.2 Noting of Confidential Items

There were no confidential items raised.

9.3 Next Meeting

The next Board meeting is scheduled for **Wednesday, 27 July 2022** at 8 Macquarie Street, Sydney.

9.4 Close

The meeting closed at 7:07 pm



I certify that the foregoing is a true and correct copy of the minutes approved by Members of the Board

Michael Still
Board Chair

