

Minutes of the Board of the South Eastern Sydney Local Health District

Date:	Wednesday, 30 November 2022
Time:	4:00pm – 7:00pm
Location:	Virtual*/ Heritage Boardroom, Level 1 Admin Block, Sydney/Sydney Eye Hospital, 8 Macquarie Street, Sydney, NSW 2000
Present:	Michael Still (Board Chair) Debra Graves Arthur Diakos Allan Spigelman * Greg Levenston Elli Baker Jan Dudley John Estell Liam Harte Helene Orr Jonathon Doy
Ex Officio Invitees:	Tobi Wilson, Chief Executive (CE) Kim Olesen, Executive Director Operations (EDO) Wayne Evans, A/Director, Finance Kate Hackett, Director, Nursing and Midwifery Services Dr John Shepherd, Deputy Director, Clinical Governance and Medical Services * Grant Eruini-Bennett, Chair, Medical Staff Executive Council *
Guests:	Andrew Elliott, Director, Digital Health Danielle Fisher, General Manager, NSW Organ and Tissue Donation Service Lisa Altman, Director Strategy, Innovation & Improvement Lisa Brady, A/Planning Lead, Strategy, Innovation and Improvement Tayla Vella, Management Trainee OCE (observer)
Apologies:	Dr Jo Karnaghan, Director, Clinical Governance and Medical Services
Secretariat:	Carrie Han, Executive Assistant to the CE / Board Secretary *

1. Opening

1.1 Acknowledgement of Country

An acknowledgement of country was shared.

1.2 Present and Apologies

Apologies were noted by the Board. The chair declared that a quorum was present and the meeting opened at 4:45pm.

1.3 Declaration of Interests

Nil

1.4 Focus Areas - Presentations

Presentation:	Organ and Tissue Donation Service (OTDS) - BIENCO
Guest Presenters:	Danielle Fisher, General Manager OTDS

The Board welcomed the guest presenter. The presentation provided an overview of BIENCO's Medical Research Future Fund (MRFF) application for round 2 funding to develop bioengineered

corneas, including the organisation, technology and product development, corneal transplant market and commercial outlook. It was noted that in a world-first, BIENCO, a national consortium of clinical, scientific and governance experts, including the NSW OTDS, will develop bioengineered eye tissue to treat corneal blindness. The project, funded through MRFF, will address the global challenge of corneal blindness which is the third most common cause of blindness among all age groups and the leading cause of unilateral blindness among Indigenous Australians.

MRFF funding was awarded to begin the commercialisation process that will lead to a NSW based bio-engineering manufacturing facility incorporating several corneal treatments that will prevent and treat blindness. The project will have direct impact on remote eye care delivery to rural and indigenous populations as well as addressing the shortage of corneal transplant tissue in the developing world.

Challenges in developing countries around corneal tissue transplant, including access to the tissues and resources, were discussed, noting works underway in training local surgeons. The challenge of IP release during the commercialisation process was also discussed, noting the strategies in place and further negotiation and works to be undertaken by the partners and shareholders in regard to IP, product commercialisation and investment return to the District. The CE indicated that NSW OTDS is the Statewide service hosted by SESLHD under a cost recovery model.

Resolution: The Board noted the information provided.

Presentation: **Cybersecurity**
Guest Presenters: Andrew Elliott, Director Digital Health

The Board welcomed the guest presenter. The presentation provided an update on ICT Cyber Security. The Director, Digital Health, advised that strategies at both state-wide and District levels are in place to address the risks. The District approach to mitigate cybersecurity risk includes continuing to work in a collaborative way with key stakeholders including eHealth, engaging managed services with third party ICT suppliers and increasing compliance with NSW Cyber Security Policy (CSP) while eHealth seeks funding to support initiatives.

It was noted that the governance of the cybersecurity issues across the District is monitored by the SESLHD Audit and Risk Committee. The Board's support was sought for discussions with eHealth regarding possible joint efforts and responsibilities to address the identified risks, especially with respect to the state-wide systems.

Resolution: The Board note the information provided.

1.5 Minutes of Previous Meeting

The minutes of the previous meeting were reviewed by the Board.

Resolution: The Board resolved that the minutes of the previous meeting held on 26 October 2022 be signed as a true and correct record of the meeting.

1.6 Actions from previous meeting

The following action items were noted as completed:

- Provide a presentation on the District's cybersecurity approach,
- Provide updates to the Board with respect to strategies in improving SESLHD's Hospital Acquired Complications (HACS) performance.

Resolution: The Board notes the information provided.

2 Committees

2.1 Finance and Performance (F&P) Committee

Minutes of the meeting held on 24 October 2022 were tabled in the papers and taken as read.

Resolution: The Board notes the information provided.

2.2 Quality and Safety Board Committee (QSBC)

Minutes of the meeting held on 11 August 2022 were tabled and taken as read. It was noted that an update on ARIA, strategies in improving the District's HACS performance and Quality Safety Annual Report were tabled at the 27 October 2022 QSBC meeting.

Resolution: The Board notes the information provided.

2.3 Audit and Risk Committee (ARC)

It was noted there were no minutes for this month.

2.4 Board Strategic Community Partnerships Committee (BSCPC)

Minutes of the meeting held on 30 May 2022 were tabled and taken as read.

Resolution: The Board notes the information provided.

3 Matters for Noting

3.1 Correspondence Register

The correspondence register was provided. A letter from the Minister for Health advising that Mr Gregory Levenston has been re-appointed to SESLHD Board 31 December 2025.

The Quarterly Board, April – June 2023, which outlines performance of the District against selected key performance indicators was noted.

Resolution: The Board notes the information provided.

4 Standing Items

4.1 Chief Executive Report

The Chief Executive's Report was tabled and taken as read. It included updates on following matters:

- Dr Jo Karnaghan's secondment to the NSW Medical Council from 6 December 2022 to end of April 2023. An expression of interest process is currently underway to back-fill her position.
- The 2022 NSW Health Awards are to be held on Thursday 1 December 2022 at the International Convention Centre (ICC) Sydney.

Resolution: The Board notes the information provided.

4.2 Patient Story

The Patient Story provided by the Sutherland Hospital was tabled.

Resolution: The Board notes the information provided.

4.3 Board Chair Report

Resolution: The Board notes the Chair's report

5 New Business

5.1 The Mental Health Department proposed a model of care for rehabilitation and relocation of beds.

A paper describing The Sutherland Hospital (TSH) Mental Health Service rehabilitation beds was tabled. The Board's endorsement was sought for the proposed changes to TSH mental health inpatient rehabilitation service.

It was noted that TSH requires access to 20 beds to re-locate a rehabilitation unit on campus during the redevelopment for a 12-month period. It was noted that the Mental Health Rehabilitation unit has capacity to re-locate existing beds and, in addition, add a proposed stepped model of care for mental health rehabilitation. 6 beds will be transitioned to a unit adjacent to the current Mental Health Acute Unit. A further 14 beds will be acquired from Waratah Private Hospital within its new Mental Health Unit. In addition, 3 cottages off site at the Garrawarra Centre will be utilised for a community living transition model for mental health consumers.

Resolution: The Board resolved to endorse the proposed changes to TSH mental health inpatient rehabilitation services.

5.2 SESLHD Health Science Alliance (HSA) - Governance Harmonisation

A paper describing the HSA - Randwick Health and Innovation Precinct (RHIP) Governance Harmonisation was tabled. The Director, Strategy Innovation and Improvement (DSII) advised that the RHIP and HSA governance harmonisation project has been progressing well. The next step is to settle the HSA's constitution and the rights of founding members, and to confirm SESLHD's nomination of Directors to HSA Board. Currently the members are the CE and Director, Research, who is on secondment to the position of Executive Director, SPHERE. It is noted that SPHERE represents several organisations a number of which are partners of RHIP. The proposed interim approach is for the District A/Director, Research, to continue to be a representative to the HSA Board.

Resolution: The Board notes the governance arrangements for The Health Science Alliance Lts and SESLHD's nomination of two representatives to the HSA Board of Directors.

Action: CE to provide suggestions of SESLHD's nomination for two representatives to the HSA Board of Director to the Board for consideration.

5.3 Paper - Annual Quality and Safety Accounts

The SESLHD Safety and Quality Account – 2021/22 Report and 2022/23 Future Priorities was provided to the Board for endorsement. A/Director, Clinical Governance and Medical Services advised that SESLHD is required to provide an annual Safety and Quality Account to the NSW Ministry of Health (MoH) which includes information about the safety and quality of care delivered by the health service. The Account has been endorsed by SESLHD Clinical and Quality Council and the QSBC for progression to the Board for approval.

The identified safety and quality priorities for SESLHD for the coming year include Patient Experience, HACS performance and Aboriginal Health. It was noted that the Account will be published on SESLHD Intranet following the Board's endorsement.

Resolution: The Board resolved to endorse the SESLHD Safety and Quality Account – 2021/22 Report and 2022/23 Future Priorities for submission to the MoH and for publication on the SESLHD intranet.

5.4 Paper - Hospital Acquired Infections – HAC Performance

The SESLHD HAC Project Report was submitted for information and noting. The report outlines project activities completed to date across the District, recent HAC performance data and planned

next steps. It is noted that review of clinical data regarding high impact HACs are underway. SESLHD and external benchmarking are being performed, including partnership with Health Roundtable in developing the District level reporting. Governance in place with emerging issues to be reported to the Board via QSBC.

Resolution: The Board notes the information provided in the SESLHD HAC Project Report.

5.5 Exceptional Care, Healthier Lives Strategic Plan 2022-25 Implementation Plan

A paper detailing the SESLHD Exceptional Care, Healthier Lives Strategic Plan 2022-25 Implementation Plan was submitted to the October 2022 Board meeting and is presented to the November 2022 meeting for further discussion and approval. It was noted that the SESLHD Exceptional Care, Healthier Lives Strategic Framework was finalised in December 2021, with the Strategic Plan 2022-25 approved by the Board in June 2022. The penultimate draft of the SESLHD Exceptional Care, Healthier Lives Strategic Plan 2022-25 Implementation Plan has been prepared along with strategies under development for the Research, Analytics and Digital Health (ICT) measures.

Resolution: The Board notes the information provided and resolved to endorse the SESLHD Exceptional Care, Healthier Lives Strategic Plan 2022-25 Implementation Plan.

5.6 Paper - District Clinical Services Plan

The District's Clinical Services Plan (CSP) was tabled at the Board for noting. The DSII advised that the District CSP will be developed to define strategic direction for clinical services and to identify priorities for the period to 2032 from a District-wide perspective, in alignment with existing strategies and local clinical service plans. The timescales have been adjusted for several reasons, including alignment with revised MoH submission date and to enable a focus on Community Services.

Resolution: The Board notes the information provided, including the approach and revised timelines for developing the District CSP and the emerging key opportunity / focus areas.

5.7 Paper - Draft Sydney Eye Hospital Foundation (SEHF) - Deed and Governance

A paper regarding the Draft SEHF Deed and Governance was provided to the Board for noting, including the advice provided by the Crown Solicitor that the CE of SESLHD is empowered to enter discussions with SEHF seeking agreement amendments to the SEHF Memorandum and Articles of Association recommended by the Crown Solicitors. Further updates in relation to the Trust Fund issue will be provided to the Board upon developments.

Resolution: The Board notes the information provided.

6 Regular Reporting

6.6 Finance Report

The Finance report was tabled and taken as read.

Resolution: The Board notes the Finance Report.

6.7 Operations Report

The Operations report was tabled and taken as read. The EDO provided an update in regard to COVID-19, operational matters and facilities' performance as well as highlights from across the District.

Resolution: The Board notes the Operations Report.

6.8 Performance Report

The Performance report, including the Integrated Performance Report and MoH League Table for September 2022, was tabled and discussed. The District's revenue performance indicated in the MoH League Table was noted.

Resolution: The Board notes the Performance Report.

6.9 Capital Works Report

The Capital Works report was tabled.

Resolution: The Board notes the Capital Works Report.

6.10 Clinical Governance Report

The Clinical Governance report was tabled.

Resolution: The Board notes the Clinical Governance Report.

7 Meeting Finalisation

7.6 Business Without Notice

There was no business without notice.

7.7 Noting of Confidential Items

There were no confidential items raised.

7.8 Next Meeting

The next Board meeting is scheduled for **Wednesday, 22 February 2022** at the Heritage Boardroom, Sydney/Sydney Eye Hospital, 8 Macquarie Street, Sydney NSW 2000.

7.9 Close

The meeting closed at 7:15pm.

I certify that the foregoing is a true and correct copy of the minutes approved by Members of the Board



Michael Still
Board Chair